

## UTC Bolton Provider Access Policy

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil entitlement

All pupils in years 10-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### Management of provider access requests

#### Procedure

A provider wishing to request access should contact:

Chris Beard  
Assistant Principal  
01204 374816  
[c.beard@utcbolton.org](mailto:c.beard@utcbolton.org)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 10	Introduction to pathways.	Careers Week Skills Fair (employers and training providers)	Work Placements
Year 11	Post 16 Information	Apprenticeship Month	
Year 12		UCAS Introduction Careers Week Apprenticeship Month	Work Placements
Year 13	UCAS Information	Mock Interviews Apprenticeship Month	

We also hold weekly 'Ask the professional' sessions on a Friday between 12:30pm and 1:30pm for organisations and employers to present to different year groups about their career or pathway choice.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations.

This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Student Learning Zone, which is managed by Pastoral Leaders. The Student Learning Zone is available to all students at lunch and break times.

### **Approval and review**

Approved on 14<sup>th</sup> February 2018 by the Interim Management Committee

Next review: February 2019

Signed: Bill Webster, Chair of Governors and Liam McDaid Head teacher